



ओडिशा ग्राम्य बैंक
ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ବ୍ୟାଙ୍କ
Odisha Gramya Bank

Head Office: At-Gandamunda
At.-Gandamunda, Po-Khandagiri
Dist- Khurda, Bhubaneswar -751030,
state-(Odisha),
Phone: 0674-2353009/41
e-mail: gad@odishabank.in ;
website: www.odishabank.in

Tender No. : RFQ/GAD/safe with safe deposit locker/01/2022, DT.17/12/2022

Request for Quotation (RFQ) For purchase of safe with safe deposit locker

Odisha Gramya Bank (hereinafter referred to as OGB/ the Bank) is a Regional Rural Bank, constituted under the Regional Rural Bank Act, 1976 and have its Head Office at Gandamunda, Po-Khandagiri, Dist-Khurda, Bhubaneswar-751030, Odisha with branches covered in 13 districts namely- Puri, Khurda, Nayagarh, Dhenkanal, Angul, Cuttack, Jajpur, Kendrapara, Jagatsinghpur, Balasore, Bhadrak, Mayurbhanj & Keonjhar.

INVITATION TO BID

PART 1:

OGB invites sealed quotation for supply of safe with safe deposit locker.

The Bidding Document can be obtained from the Bank as under or downloaded from Bank's Website www.odishabank.in under **Tender** and the BID should be submitted to the under mentioned office directly or by post.

- ❖ Bank reserves the right to change the dates mentioned in this RFQ document, which will be communicated to the vendors.
- ❖ The information provided by the vendors in response to this RFQ document will become the property of OGB and will not be returned. OGB reserves the right to amend, rescind or reissue this RFQ and all amendments will be advised to the vendors and such amendments will be binding on them.

Please note that all the information desired needs to be provided. Incomplete information may lead to disqualification/ non-consideration of the proposal.

DISCLAIMER

PART – 2

The information contained in this Request for Quotation (RFQ) document or information provided subsequently to Vendor(s) or applicants whether verbally or in documentary form by or on behalf of Odisha Gramya Bank (Bank), is provided to the Vendor(s) on the terms and conditions set out in this RFQ document and all other terms and conditions subject to which such information is provided.

This RFQ is neither an agreement nor an offer and is only an invitation by Bank to the interested parties for submission of bids. The purpose of this RFQ is to provide the Vendor(s) with information to assist the formulation of their proposals. This RFQ does not claim to contain all the information each Vendor may require. Each Vendor should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFQ and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFQ. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFQ. No contractual obligation whatsoever shall arise from the RFQ process until a formal contract is signed and executed by duly authorized officers of the Bank with the selected Vendor.

Section 1 - Bid Schedule and Address:

| SL | Description of Information/ Requirement | Information / Requirement |
|-----------|---|--|
| 1 | Tender Reference Number | RFQ/GAD/Safe with safe deposit locker/01/2022, DT.17/12/2022 |
| 2 | Date of publish of RFQ | 17/12/2022 |
| 5 | Bid Submission Mode. | Offline Sealed quotation |
| 6 | Last Date and Time for submission of bids along with supporting | 27-12-2022 , 17:00 hours |
| 8 | Date, time and venue for opening the sealed quotation. | 28-12-2022, 15:00 hours at the Bank's General Administration Department, Bhubaneswar. Authorized representatives of vendors may be present during opening of the Sealed quotation. |
| 11 | Address for Communication / Submission of Bids | The General Manager, General Administration Dept., Odisha Gramya Bank, Head Office, AT- Gandamunda, P.O. – Khandagiri, Bhubaneswar – 751030. |
| 12 | Contact officials for any clarification. | A.K.Sarangi, Manager, GAD-0674-2353009 M.Parida – Manager, GAD- 0674-2353041 |
| 13 | Contact e-mail ID | gad@odishabank.in |

REQUEST FOR QUOTATION FOR SAFE WITH SAFE DEPOSIT LOCKER
RFQ/GAD/SAFE WITH SAFE DEPOSIT LOCKER/01/2022,DTD.17/12/2022

Technical specification:

| Types of Locker | Company Make | Technical specification |
|-------------------------------|---|---|
| Safe with safe deposit locker | 1. M/s Godrej & Boyce 2. M/s Gunnebo India | 1) Defender SSDL 61" height with 29safe deposit locker units. 2)Class-C 3) Safe of SSDL as per IS 550 (Part 1):2014 4) Defender SSDL 2.5feet x2.5feet(customize) |

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Business Address:

REQUEST FOR QUOTATION FOR SAFE WITH SAFE DEPOSIT LOCKER
RFQ/GAD/SAFE WITH SAFE DEPOSIT LOCKER/01/2022,DTD.17/12/2022

Supporting Document to be submitted:

| Sl.No | Document to be submitted |
|-------|--|
| 1 | Manufacturer's Authorization Form (MAF) in letter head of OEM |
| 2 | ISO Certifications. a) ISO 9001 (Quality Management System) is Mandatory. b) ISO 18000 (OHS) c) ISO 14000 (Environment) |
| 3 | The bidder should have BIS Certificate: Safe of SSDL as per IS 550 (Part 1):2014) |
| 4 | GSTIN Certificate & PAN |

Name of the branch where the locker to be supplied:

| Sl.No. | Name of the Branch | Region | Qty |
|--------|--------------------|--------------|--|
| 1 | Kuakhia Branch | Chandikhole | 1 |
| 2 | Tinimuhani Branch | Chandikhole | 1 |
| 3 | Biraja Temple | Chandikhole | 1 |
| 4 | Rasulgarh | Pipli | 1 (Defender SSDL 61" height with 29safe deposit locker units +1 (Defender SSDL 2.5feet x2.5feet(customize) |
| 5 | Bhubaneswar | Pipli | 1 |
| 6 | Puri | Pipli | 1 |
| | | Total | 7 |

REQUEST FOR QUOTATION FOR SAFE WITH SAFE DEPOSIT LOCKER
RFQ/GAD/SAFE WITH SAFE DEPOSIT LOCKER/01/2022,DTD.17/12/2022

PRICE BID

| Type of locker | Specification of locker | Company make | Rate(Excluding GST) | Quantity | Total Amount(Excluding GST) |
|---|---|---------------------------------------|----------------------------|-----------------|------------------------------------|
| Defender SSDL 61" Class-C safe with 29safe deposit locker units | 1)Class-C 2)Safe of SSDL as per IS 550 (Part 1):2014 | M/s Godrej & Boyce/ M/s Gunnebo India | | 6 | |
| Defender SSDL 2.5feet x2.5feet safe with safe deposit locker | 1)Class-C 2)Safe of SSDL as per IS 550 (Part 1):2014 | M/s Godrej & Boyce/ M/s Gunnebo India | | 1 | |

NOTE:

- 1) Rate is excluding GST.
- 2) Vendor has to bear the cost of delivery and installation.
- 3) Bill will be released after successful installation of Locker.
- 4) If L-2 bidder agree with L-1 price for Defender SSDL 61" Class-C safe with 29safe deposit locker units ,the work order will be placed in 50:50 ratio and in case of Defender SSDL 2.5feet x2.5feet safe with safe deposit locker(customize), the work order will be placed to L-1 bidder.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Business Address: